

**CITY OF MONROE  
CITY COUNCIL REGULAR MEETING  
300 WEST CROWELL STREET  
MONROE, NORTH CAROLINA 28112  
FEBRUARY 7, 2017 – 6:00 PM  
AGENDA  
[www.monroenc.org](http://www.monroenc.org)**

**RECOGNITIONS**

1. Proclamation recognizing Central Academy of Technology and Arts (CATA) as National Blue Ribbon School
2. Proclamation observing “Black History Month”
3. Proclamation observing 2017 as “The Year of James Monroe”

**CONSENT AGENDA**

**The City Council uses a Consent Agenda to consider items that are non-controversial and routine. The Consent Agenda is acted upon by one motion and vote of the Council. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Council Member or Citizen with consent of Council. The Consent Agenda contains the following items:**

4. Amendment to Monroe-Union County Economic Development Interlocal Agreement
5. Asphalt Paver for Engineering Department – Street Division
  - A. Rejection of Bids Submitted by James River Equipment and Hills Machinery Co.
  - B. Award of Contract to Carolina CAT
  - C. Authorization for City Manager to Execute Documents
6. Award of Water Meter Contract to Carolina Meter and Supply
7. Budget Amendment Accepting Funds from 2016 Industry Appreciation Event Sponsors
8. Liquefied Natural Gas (LNG) Peak Shaving Plant
  - A. Construction of LNG Peak Shaving Plant
  - B. Capital Project Budget Ordinance
  - C. Consulting Services Contract with Northstar Engineering Services, PLLC
  - D. Resolution to Acquire Real Property located along Morgan Mill Road Owned by D. Scott Byrum and Chandy C. Byrum, Trustees of D. Scott Byrum and Chandy C. Byrum Living Trust

- E. Approval of Offer to Purchase and Sale Agreement for Real Property located along Morgan Mill Road Owned by D. Scott Byrum and Chandy C. Byrum, Trustees of D. Scott Byrum and Chandy C. Byrum Living Trust
  - F. Resolution to Acquire Real Property located along Morgan Mill Road Owned by Eric W. Thomas and Diane S. Thomas
  - G. Approval of Offer to Purchase and Sale Agreement for Real Property located along Morgan Mill Road Owned by Eric W. Thomas and Diane S. Thomas
  - H. Authorization for City Manager to Execute Documents
9. Mini Excavators for Engineering Department – Street Division
- A. Rejection of Bids Submitted by James River Equipment and Hills Machinery Co.
  - B. Award of Contract to Carolina CAT
  - C. Acceptance of Bid Alternate 1 from Carolina CAT
  - D. Authorization for City Manager to Execute Documents
10. Minutes and Reports
- A. Disbursement of Fiscal Year 2016-2017 City Council Discretionary Funds
  - B. Financial Reports for December 2016
  - C. Minutes of Board of Adjustment Meeting of November 17, 2016
  - D. Minutes of City Council Regular Meeting of January 3, 2017
  - E. Minutes of City Council Strategic Planning Meeting of December 6, 2016
  - F. Minutes of Historic District Commission Meeting of November 14, 2016
  - G. Minutes of Monroe Tourism Development Authority Meeting of December 8, 2016
  - H. Minutes of Planning Board Meeting (Draft) of January 4, 2017
  - I. Summary of Contracts Awarded, Change Orders Approved and City Manager's Settlement of Claims
11. Tax Releases for December 2016

## **REGULAR AGENDA**

### **Public Hearings – Please adhere to the following guidelines:**

- **Proceed to the podium, and state your name and address clearly;**
- **Be concise; avoid repetition; limit comments to three (3) minutes or less;**
- **Designate a spokesperson for large groups.**

12. Historic Landmark Designation Request by Union County Historic Preservation Commission for Heath-Williamson-Neal-Wolfe House Located at 601 South Church Street
- A. Public Hearing
  - B. Action
13. Zoning Map Amendment Request for Property Located at 806 Lancaster Avenue from Office Transitional (OT) to Conditional District (CD) “Lancaster Village”
- A. Public Hearing

- B. Action
14. Zoning Map Amendment Request for Portion of Property Located off Round Table Road (#2537) from Residential Multi-Family (R-MF) to Residential Low Density (R-20)
    - A. Public Hearing
    - B. Action
  15. CSX Transportation Operational Insights
  16. *Eldis Horton v. City of Monroe*
    - A. Resolution Reporting, Confirming and Entering into Council's Minutes Settlement of Case
    - B. Budget Amendment
  17. Health Plan and Cafeteria Plan for Fiscal Year 2017-2018
    - A. Approval of Renewal of Health Plan and Cafeteria Plan
    - B. Authorization for Tucker Administrators to Administer Health Plan and Cafeteria Plan
    - C. Authorization for City Manager to Execute Documents
  18. Ordinance Amending Code of Ordinances – Title III: Administration, Chapter 30: City Council
  19. Resolution Supporting Request of North Carolina Department of Transportation for Safety Enhancement Funds for Certain Roadway Improvements along Old Charlotte Avenue Corridor (SR- 1009)
  20. Speculative Building IV
    - A. Capital Project Budget Ordinance
    - B. Change Order
    - C. Authorization for City Manager to Execute Documents
  21. Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program Application
  22. State Legislative Agenda for 2017
  23. Waste Water Treatment Plant Capital Improvement Plan and Water/Sewer Rate Model Update
  24. Public Comment Period
  25. Closed Session pursuant to N.C.G.S. §143-318.11(a)(1) and (4)

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- **Agenda** is tentative and is subject to change up to and including the time of the meeting.
  - **Addressing Item on Agenda:** Prior to the Meeting, please complete the Sign-up Sheet located in the Lobby area. Each speaker will be limited to three minutes.

- **Addressing Item Added to Agenda during Meeting:** Please raise your hand during the item you wish to address. Each speaker will be limited to three minutes.
- **Cell Phones/Pagers:** As a courtesy, please turn off cell phones and pagers while Meeting is in progress.
- **Rules Governing the Public Comment Period During Regular City Council Meetings** (*Resolution R-2005-35*):
  1. A Public Comment Period shall be placed on the agenda of each Regular City Council Meeting. Said Agenda item shall occur at the end of the Agenda but before any Closed Session held at the end of the meeting.
  2. Each person desiring to speak during the Public Comment Period shall sign up to speak prior to the start of the Meeting on the form provided by listing their name and topic on which he or she will speak.
  3. A total time of 30 minutes will be allotted for the Public Comment Period at the end of which those who signed up to speak may be requested to hold their comment until the next regular Public Comment Period during which they will be given priority for comment. Council, in its discretion, may extend the time allotted for Public Comment.
  4. Each speaker shall be allotted up to three minutes to speak which shall be strictly observed unless otherwise extended at the discretion of the Council.
  5. Speakers shall at all times maintain proper decorum and shall make their comments in a civil manner. Speakers shall remain at the podium to make comments and not approach Council or staff without the express invitation of the Mayor or presiding officer.
  6. At the request of Council, groups of persons supporting or opposing the same positions may be asked to designate a spokesperson to speak.
  7. Speakers shall not speak on any topic which is the subject of a public hearing on the same agenda.
  8. Council will refrain from engaging in a dialogue with speakers except to the extent necessary to clarify the speaker's position.
  9. No formal action will be taken by Council during the same meeting on any matter which was initially introduced during the Public Comment Period.
  10. Council shall not restrict the subject matter of any comment based on content in any way except as provided herein.